TRANSPORT PRO

Book Now

Table of Contents

Introduction

Transport Pro offers a tool called Book Now, which allows carriers to book available loads online. If you wish to activate this feature, please let our technical team know by emailing support@transportpro.net. When this service is activated, your available loads will be searchable directly from your company website with a "Book Now" button beside each load.
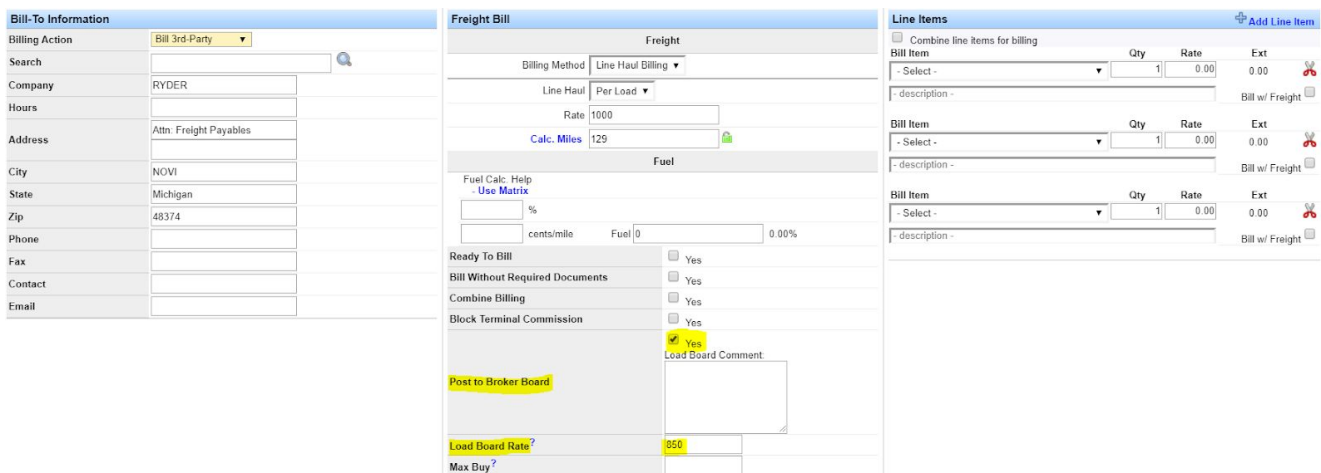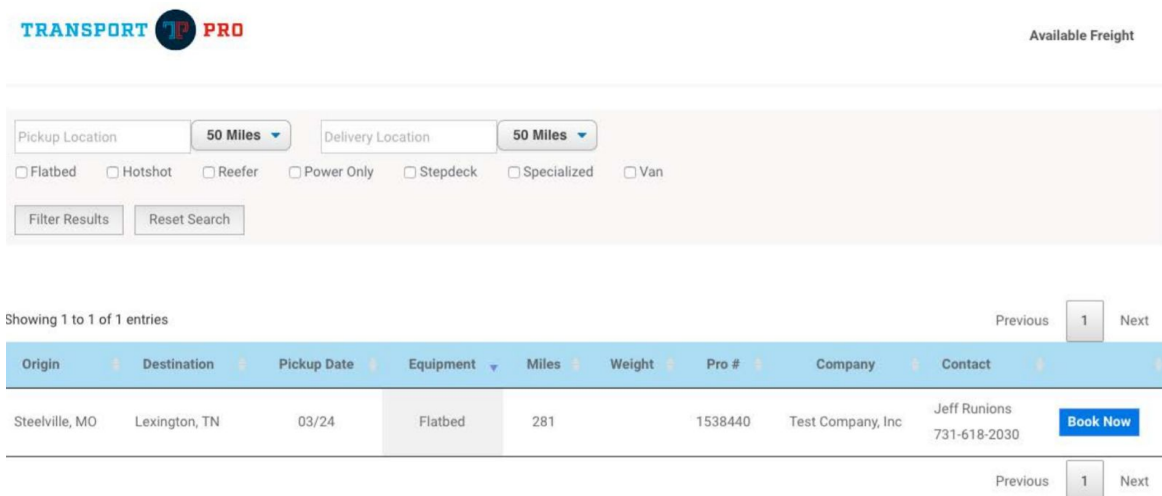
How to Save the Load in Transport Pro

In order to push the load to your "Available Loads" board on your website with the "Book Now" button enabled for the load, you **MUST** check the "Post to Broker Board" option **AND** enter a "Load Board Rate" on the load entry screen in Transport Pro.
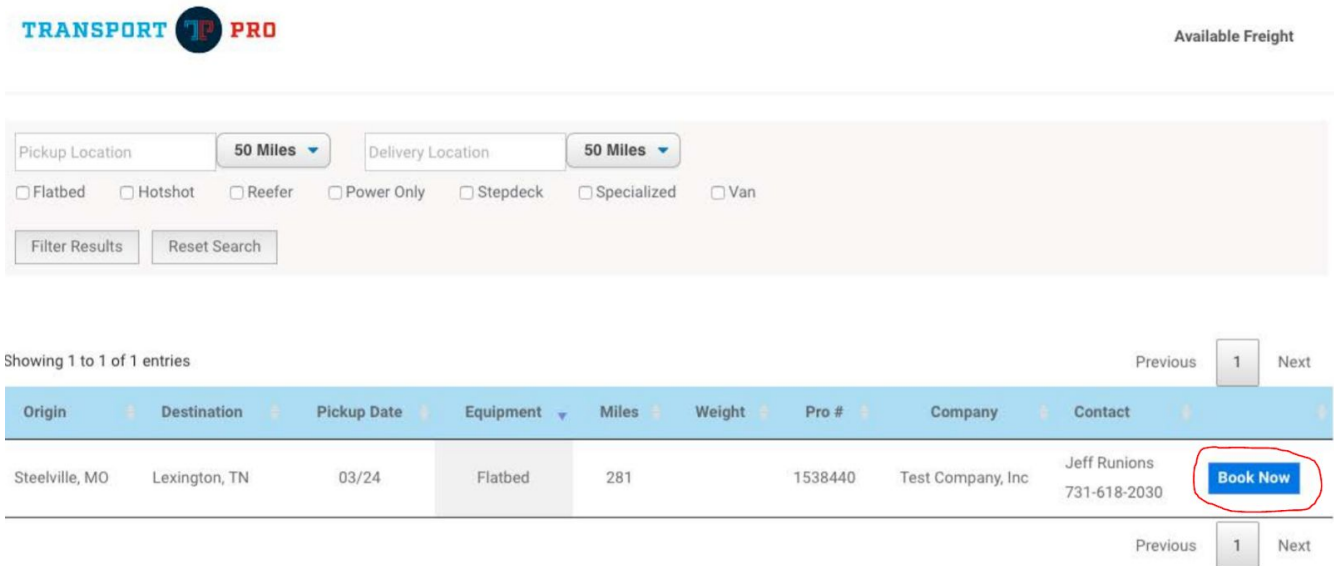

When you click to save the load, it will show as an "Available Load" in the TMS (as it normally does) and it will post to your website with the "Book Now" button enabled.
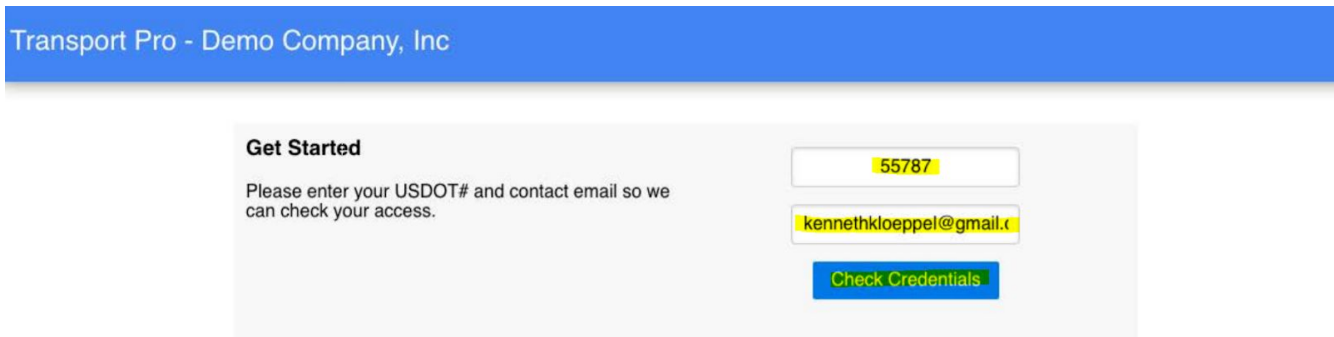
How Carriers Book Loads Online

From your Available Loads board on your website, carriers can click the "Book Now" button beside the load they wish to book.

When the carrier clicks the "Book Now" button they will be redirected to a screen that prompts them to enter their DOT number and email address. After entering the information, they need to click the "Check Credentials" button.

Transport Pro will search to see if the carrier is active in the TMS. If the system finds that the carrier does not have an existing record in the TMS, then you will first have to onboard that carrier as you normally would. The carrier **MUST** be set up in the system and be **ACTIVE** in order to book a load.

The system may find, for example, that the carrier does have an active record in Transport Pro, but the carrier's email may not be on file, or the email that the carrier entered may not match what is on file. In this case the system will prompt the carrier to verify their email before they can book the load.

The carrier will be prompted to fill out a little more information. After entering the required information, they will need to click the "Register Email" button.

Once the carrier clicks to register their email, they will receive a notification that their request for an account has been received, and will be directed to check their email for the verification link.

NOTE: The link is only available for 15 minutes, so the carrier will need to act quickly.

The carrier will receive the following email, and will need to click the "Confirm Your Email" button.

Transport Pro - Demo Company, Inc - Activate your eBooking access Inbox ×

Transport Pro <noreply@transportpro.net>   11:15 AM (0 minutes ago)
to me ▼

Thank you for registering with Transport Pro - Demo Company, Inc for electronic freight booking. Please confirm your email address by clicking the button below.

Please note, this link is only valid for 15 minutes, so please confirm quickly.

Confirm your email

Do not share this email
This email contains a secure link meant for you and you only.

When the carrier clicks the "Confirm Your Email" button, they will be presented with the load details. The carrier will need to review the details and complete the signature form to book the load.

Confirm Load Booking

Congratulations, you are approved to book this load. Below you will find a rate confirmation outlining the details for this load. Please review the rate confirmation, complete the signature form, and you will be booked on the load.

Demo Company, Inc
P.O. Box 1327
Mount Juliet, TN 37121

TRANSPORT PRO

Broker Contact
Kenneth Kloeppel
Kenneth Kloeppel
P: 555-555-5555
F: 555-555-5555
kenneth.kloeppel@transportpro.net

Online Booking Confirmation
Load #1599

Carrier Payment: $550

Carrier Information

Carrier Payment: $550

Carrier Name:	ABC Transport Corporation	MC #:	107496
USDOT #:	55787	Email:	kennethkloeppel@gmail.com

The carrier will need to complete the signature form and check the terms and conditions box. Then they will need to click "Book this Load."

Carrier Information

Carrier Payment: $550

Carrier Name:	ABC Transport Corporation	MC #:	107496
USDOT #:	55787	Email:	kennethkloeppel@gmail.com

Load Information

| Commodity: | Brick | Miles: | 1175 |

Carrier Information

ABC Transport Corporation
Des Moines, IA
USDOT: 55787

Not correct? Click here to login.

Kenneth

Dispatcher Phone #

kennethkloeppel@gmail.c

Driver Name

Driver Phone #

Tractor #

Trailer #

☐ By checking this box you agree to all terms and conditions

Book This Load

The carrier will receive a load booking confirmation.

Load Booking Confirmation

You have been booked on the Load #1599. You will receive an email confirmation and someone from our carrier team will be contacting you to confirm load specifics.

If you have any questions, please contact:

Kenneth Kloeppel
555-555-5555

The carrier will then receive an email with the official rate only confirmation.

NOTE: If you are using our e-Signature platform, we can also send an electronic signature request. For more information on how our e-Signature tool works, click here. If you would like to activate the e-Signature feature, please alert the technical team at support@transportpro.net.

Demo Company, Inc <noreply@transportpro.net>   11:18 AM (0 minutes ago)
to me

Please see the attached PDF document for full dispatch information.

Load / Pro #	1599
Pickup Location	Brentwood, TN
Pickup Date	12/21/2015
Delivery Location	Arvada, CO
Delivery Date	12/25/2015
Dispatcher	Kenneth Kloeppel
Dispatcher Phone #	555-555-5555
Dispatcher Email	kenneth.kloeppel@transportpro.net

Managing e-Booked Loads in Transport Pro

When a carrier uses the Book Now option to book a load online, the order taker on the load in Transport Pro will receive an email notification.

Book Now Dispatch for Load #2726   Inbox ✕

Demo Company, Inc <noreply@transportpro.net>   11:11 AM (0 minutes ago)
to me

A1A Carriers has booked this load via the Transport Pro booking system.

Dispatcher: Jim Jones
Phone #: 333-333-3333
Email: kelly.frederick@transportpro.net

The load will become a "Planned" load and live in the "Planned Loads" section of the Freight Ops Dashboard. Therefore, the load will no longer be "Available." There will be a small icon out to the left of the load ID on the dashboard to alert you that the look was booked using the e-booking platform. When you roll your mouse over the icon, it will read "Dispatched via Transport Pro carrier booking page." Then, you can dispatch the load whenever you're ready.

Load	Status	Planned	Tractor	Trailer	Shipper	Origin	Destination	Terminal	Pickup Date	Delivery Date	Check Date	Miles	Commodity	Last Location	Manage
2718	Planned	Jim Smith	1008	1000	KK Shipping Plus	Mount Juliet, TN	NOVI, MI	B1	03/26/2020 before 12:00	03/28/2020 before 15:00		576	A/C Units		
2715	Planned	BC A1A Carriers Dispatcher: Jim Jones - 333-333-3333 Driver: Jim Jones - 333-333-3333	123	456	Sand Production	HILO, HI	NOME, AK	KK	03/26/2020 08:00 - 15:00	03/28/2020 12:00		0	Aluminum		
2721	Planned	John Smith	1040		ABC Supply Co-Fort Wayne	Fort Wayne, IN	Mount Juliet, TN	B1	03/31/2020 07:00	04/01/2020 at 10:00		441			
2720	Planned	John Smith	1040		Advanced Transportation	Medford, OR	Fort Wayne, IN	B1	03/31/2020 07:00 ○	04/01/2020 at 05:00 ○		2286			
2726	Planned	BC A1A Carriers Dispatcher: Jim Jones - 333-333-3333 Driver: Roger Smith - 444-444-4444	6765	8787	KK - Nashville	Brentwood, TN	Arvada, CO	KK	04/18/2020	04/20/2020	Please make initial check call	1180	Coils		

If you have any questions about the Book Now feature, or would like to activate this in your installation, please reach out to the technical team at support@transportpro.net.